For all Melton Christian College booklists, instructions, and overview of the process, visit our website here: <u>https://mcc.vic.edu.au/student-resources/</u>

Below is a step by step for parents new to the online ordering system:

1. Go to the Winc Schools ordering website here:

https://www.wincschools.com.au/

OR skip step 2 by going to our school's direct link:

https://www.wincschools.com.au/VIC/Melton-South/Melton-Christian-College

2. Type in Melton Christian College and select our school from the list.



3. Enter the 2025 access code: 2RX9Q in this box and press Go.



4. Enter the student first name, last name and select the year level for 2024.

Melton Christian College, Melton South, VIC

a) Enter Student Details

FIRST NAME *	LAST NAME *	YEAR LEVEL *	
First Name	Last Name	Please Select	•

5. The selected year level subjects will appear. Click the tickbox next to each subject so it turns yellow. For year 7/8, all subjects should be selected.

Year 7				2 selected 😑
Art	1	Digital Technologies	Drama	
English	~	Food Technology	General Stationery	
Humanities		Mathematics	Music	
PE & Health		Science		

6. Click view requirements list at the bottom of the screen

X Cancel	\rightarrow	View Requirements List

Carefully check all items in the list, including any notes and make any adjustments as needed. Scroll to the bottom of the page to see each item that will be added to your order. Click the – next to the quantity (or rubbish bin icon) to remove an item from your order. You can also add additional items, such as extra pens, by clicking the +.
 It is recommended that year 7 students purchase everything on the list, unless you already have it such as headphones or stationery items. Remove items you do not need.

Studen	t Details	🖨 Print	🕂 Add An	other Student	Shopping Cart	
Melto	n Christian College, Melton South, VIC	- Test's F	Require	ements L	.ist	
Year 7	Art					
Recomm	nended Items					
	Winc/Teter Mek A4 Visual Art Diary Spiral 110gsm Black Cover 120 Pages		\rightarrow	- 1 +	\$2.76 \$2.76 Each	Ŵ
	Visual Diary Guide For Students Years 7 & 8			- 1 +	\$29.95 \$29.95 Each	Î
	Faber-Castell Goldfaber Graphite HB Pencil			- 2+	\$1.10 \$0.55 Each	Ê
	Faber-castell Goldfaber Graphite 2b Pencil			- 2 +	\$1.10 \$0.55 Each	Î

8. When prompted, enter the MCC student email address. You will only need to enter this once and it will populate each required field. Email addresses for new students will be sent to parents by mid November. You can also leave this field blank and Winc will email you to update it before the order is confirmed.

Year 7	Humanities					
Recomn	nended Items					
·	Digital Pearson History 7 Reader+		- 1	+	\$39.95	Î
	Please add the students school email address. If this is unavailable you will be sent a link to add this later				\$39.95 Each	
	@mcc.vic.edu.au					
		\leftarrow				

 Scroll back to the top and click the yellow 'shopping cart' button at the top right. If you need to order for more than one student, press 'add another student' instead and repeat the above process.

Student Details	ê (Print	+ Add Another Student	Shopping Cart
Melton Christian College, Melton South, VIC -	Tes	st's R	Requirements	List

10. Check the student name and total amount before checking out.

- Use 'Edit' to change the student details.
- Use the + to make any further changes to the order.
- Press 'update order' to save any changes.
- Press 'checkout' when you are ready to proceed to payment.



11. Enter parent details

Delivery & Payment Details

Your Details	e
FIRST NAME *	
LAST NAME *	
CONTACT PHONE *	
EMAIL *	
CONFIRM EMAIL *	
 I would like to receive information, special offers and promotions fr my child's schooling 	om Winc that can help with

12. Enter delivery details. Select residential or company tick box, then type address and select from the list.



13. Select your payment option. Tick the T & C box and select 'complete and make payment'. In the following screen you will fill in details for your selected payment to complete the order.



14. Parents will receive an order confirmation email immediately. Once the order is delivered, an eBook activation email will be sent to both the parent and student email.