

Winc booklist ordering (Melton Christian College)

For all Melton Christian College booklists, instructions, and overview of the process, visit our website here: <https://mcc.vic.edu.au/student-resources/>

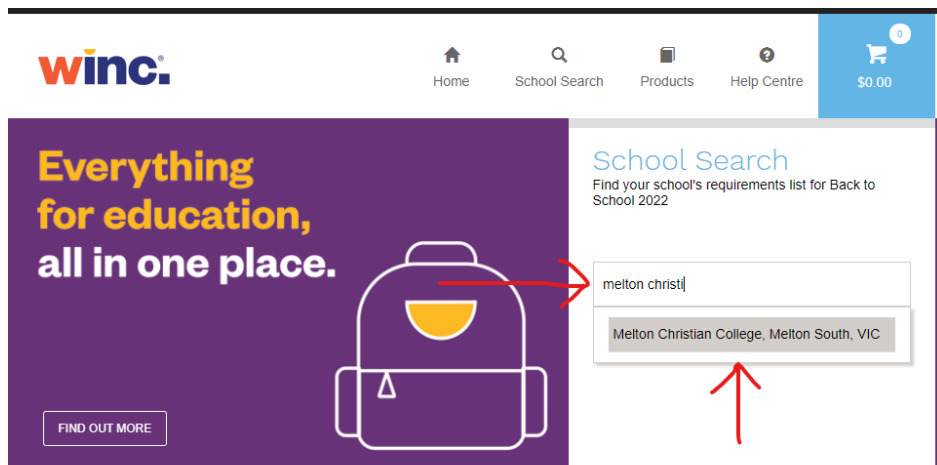
Below is a step by step for parents new to the online ordering system:

1. Go to the Winc Schools ordering website here:

<https://www.wincschools.com.au/>

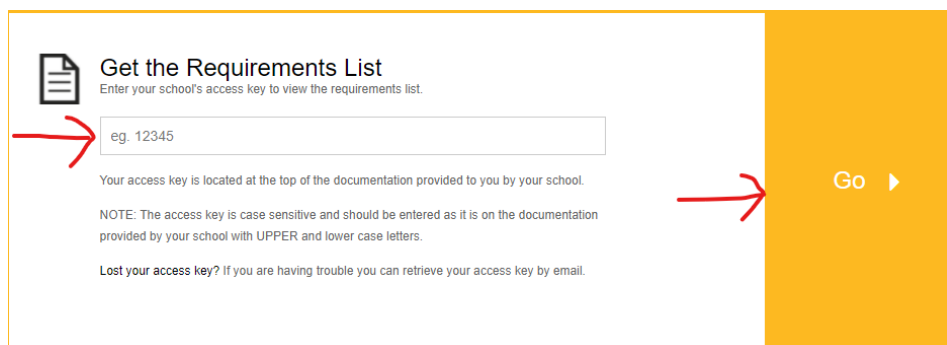
2. Type in Melton Christian College and select your campus from the list.

Select Brookfield if attending our site in Melton South, or Online if attending the online campus



The screenshot shows the Winc Schools website. The top navigation bar includes links for Home, School Search, Products, Help Centre, and a shopping cart icon with a \$0.00 balance. A large purple banner on the left reads "Everything for education, all in one place." with a "FIND OUT MORE" button. On the right, the "School Search" section prompts users to "Find your school's requirements list for Back to School 2022". A search input field contains the text "melton christi", and a dropdown menu below it shows the suggestion "Melton Christian College, Melton South, VIC". Red arrows indicate the search input and the selection of the school from the dropdown.

3. Enter the 5 digit access code provided on the front page of the booklist and press Go.



The screenshot shows the "Get the Requirements List" form. It includes a document icon and the text "Enter your school's access key to view the requirements list." Below this is a text input field containing "eg. 12345". A red arrow points to this field. Below the input field, there is a note: "Your access key is located at the top of the documentation provided to you by your school." and another note: "NOTE: The access key is case sensitive and should be entered as it is on the documentation provided by your school with UPPER and lower case letters." At the bottom, there is a link: "Lost your access key? If you are having trouble you can retrieve your access key by email." To the right of the form is a large orange button labeled "Go" with a right-pointing arrow. A red arrow points to this button.

4. Enter the student first name, last name and select the year level for 2026.

Melton Christian College, Melton South, VIC

a) Enter Student Details

FIRST NAME *	LAST NAME *	YEAR LEVEL *
First Name	Last Name	Please Select

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- The selected year level subjects will appear. Click the tickbox next to each subject so it turns yellow. For year 7/8, all subjects should be selected.

Year 7 2 selected

☒ Art	☐ Digital Technologies	☐ Drama
☒ English	☐ Food Technology	☐ General Stationery
☐ Humanities	☐ Mathematics	☐ Music
☐ PE & Health	☐ Science	

- Click view requirements list at the bottom of the screen

Cancel View Requirements List

- Carefully check all items in the list, including any notes and make any adjustments as needed. Scroll to the bottom of the page to see each item that will be added to your order. Click the – next to the quantity (or rubbish bin icon) to remove an item from your order. You can also add additional items, such as extra pens, by clicking the +. **It is recommended that year 7 students purchase everything on the list**, unless you already have it such as headphones or stationery items. Remove items you do not need.

Student Details Print Add Another Student Shopping Cart

Melton Christian College, Melton South, VIC - Test's Requirements List

Year 7 Art

Recommended Items

	Winc/Teter Mek A4 Visual Art Diary Spiral 110gsm Black Cover 120 Pages	- 1 +	\$2.76 \$2.76 Each	
	Visual Diary Guide For Students Years 7 & 8	- 1 +	\$29.95 \$29.95 Each	
	Faber-Castell Goldfaber Graphite HB Pencil	- 2 +	\$1.10 \$0.55 Each	
	Faber-castell Goldfaber Graphite 2b Pencil	- 2 +	\$1.10 \$0.55 Each	

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- When prompted, enter the MCC student email address. You will only need to enter this once and it will populate each required field. Contact the College if you are unsure of your child's email address. You can also leave this field blank and Winc will email you to update it before the order is confirmed.

Year 7 Humanities

Recommended Items



Digital Pearson History 7 Reader+

Please add the students school email address. If this is unavailable you will be sent a link to add this later

@mcc.vic.edu.au

- 1 +

\$39.95
\$39.95 Each



- Scroll back to the top and click the yellow 'shopping cart' button at the top right. If you need to order for more than one student, press 'add another student' instead and repeat the above process.

[← Student Details](#)[Print](#)[+ Add Another Student](#)[Shopping Cart ▶](#)

Melton Christian College, Melton South, VIC - Test's Requirements List



- Check the student name and total amount before checking out.

- Use 'Edit' to change the student details.
- Use the + to make any further changes to the order.
- Press 'update order' to save any changes.
- Press 'checkout' when you are ready to proceed to payment.

Browse our product range All Categories Search

Shopping Cart

Empty Cart

 Melton Christian College, Melton South, VIC

Edit

Remove Student

Requirements List

54 Items

\$310.63

If you have a Promo Code?

Apply Code

Requirements List Total

\$310.63

Total

\$310.63

INCL. GST

Continue Shopping

Update Order

Add Another Student

Checkout

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11. Enter parent details, including your personal email address (not the MCC student one)

Delivery & Payment Details

Your Details

FIRST NAME *

LAST NAME *

CONTACT PHONE *

EMAIL *

CONFIRM EMAIL *

☒ I would like to receive information, special offers and promotions from Winc that can help with my child's schooling

12. Enter delivery details. Select residential or company tick box, then type your address and select from the list.

Delivery

DELIVERY TIMING: *

Your order is being processed, and will be delivered before the start of term 1 2022

DELIVERY WILL BE TO *

☐ Residential Address
\$12.00

☐ Company Address
\$12.00

STREET ADDRESS (NO PO BOXES) *

Type your address and select the correct one from the list provided. If your address does not appear, verify you have entered the correct information in each field. If your address does not appear please contact our Customer Service team on 1800 004 427.

SUBURB

13. Select your payment option. Tick the T & C box and select 'complete and make payment'. In the following screen you will fill in details for your selected payment to complete the order.

Payment Details

CHOOSE METHOD OF PAYMENT *

☐ Credit Card



☐ PayPal


What is PayPal?

☐ zipPay


What is zipPay?

Terms and Conditions

Home Delivery Orders only: Please note, if no one is home Australia Post will attempt to leave the delivery in a safe place. If a safe place cannot be found a card will be left for collection.

☐ Accept Terms and Conditions

14. Parents will receive an order confirmation email immediately. Once the order is delivered, an eBook activation email will be sent to both the parent and student email.